

Steps to update direct deposit banking information

Independent pharmacies only

Changes to your pharmacy's banking information must be made through our secure and self-serve Pharmacy Provider website.

1

Sign in to your **Owner** account at <https://www.ab.bluecross.ca/provider/type/pharmacy/secure-online-site.php>.

If you do not have an Owner account yet, complete registration using the '**Register**' option at <https://www.ab.bluecross.ca/provider/type/pharmacy/secure-online-site.php>.

If your pharmacy is part of a chain, please call our Pharmacy Agreement Management Team at 1-844-498-8292 or email pamt@ab.bluecross.ca.

2



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Overview

Change banking information

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Website inventory

ID:

Once you are signed in, navigate to the '**Pharmacy information**' tab and click on '**Change banking information**'.

3

Provider ID:

Pharmacy information

Change banking information

Provider ID:

Current direct deposit information

Transit number

Institution number

Account number

66668

777

333333333333

Enter your new Bank account information ?

*Transit number

*Institution number

*Account number

Please enter your new Bank information again as a precaution to prevent errors

*Transit number

*Institution number

*Account number

Reset

Update

Enter your new banking information, verify it by re-entering the information and click 'Update'.

4

You will receive an email and a phone call confirming your requested update.

If you own more than one pharmacy, you will need to update your banking information on each account separately. Changes may take up to one month to take effect as they must align with the payment run schedule.

Please refer to the Pharmacy Provider website user guide for more information: <https://www.ab.bluecross.ca/pdfs/PPP-user-guide-Pharmacy-independent.pdf>.

Questions?

In case you have more questions about using the Pharmacy Provider website, please call us at 1-866-969-2859.

