

How to register for the dental provider website

The dental provider site gives you access to claim payment reports, predetermination and orthodontic treatment plan evaluation reports, individual patient statement reports, claiming tips and resource updates.

To gain access to the dental provider site, you'll first need to sign up for direct deposit. Complete the [direct deposit application form](#). If you are registering multiple providers, you will need to complete a form for each provider. The completed form can be mailed or faxed to the address or fax number found on the form. You will then receive an email that includes a link to the provider site registration page. Follow the steps to create your own login ID and password.

What you'll need to register for the site: email confirming your banking information has been added, dental provider name, college license number or unique identification number, contact information and a unique email address.

1. Providers are able to register for every location where they practice using the same email address, but they will need to have their own unique login ID and password for each separate location.
2. When you register for the dental provider website, you are agreeing to go paperless. This means Alberta Blue Cross® will not send any cheques or explanation of benefits by mail. All information about reported claims, predeterminations and orthodontic treatment plan evaluations will be available through the website. You will be able to access predeterminations and orthodontic treatment plans for as long as they are valid. All other reports will be available indefinitely.
3. For a more seamless login process, remember to occasionally clear your browsing history or cache.
4. You will be able to see predeterminations on the provider site for as long as they are valid. Any predeterminations that are valid and have been assessed over the past 30 days can be accessed by using the individual patient statement report to search.
5. Select the **Your profile** link to make updates to your profile, including changing your email, login ID and password.
6. Please refer to the [dental provider site user guide](#) if you need help registering for or navigating the provider site.