

MEMBER SELF ENROLMENT

A simple way to enrol your employees



Paper enrolment forms can be tedious and time-consuming, so we've created an easier way for your employees to enrol in their benefit plan.

WHAT IS IT?

Our Member Self Enrolment tool is an intuitive new system, allowing employees to enrol in their benefits on any device—mobile, tablet or desktop. Your employees will be guided through a step-by-step process. All you have to do is key-in basic information—it's that easy to get your employees started.

BENEFITS

Let us put our technology to work for you.

EFFICIENT

Online enrolment creates a more streamlined process which prevents error. Submissions are received instantly—giving employees access to their benefits quicker than ever.

SAVE TIME

With your enrolment at-a-glance dashboard, it's easy to keep track of your employees' enrolment progress. Automatic reminder emails are sent throughout the process, so employees stay on top of their enrolment.

EASY-TO-USE

We designed our enrolment tool to be intuitive and simple. Our step-by-step approach walks your employees through their enrolment quickly and accurately.

SUPPORT

Dedicated support is available throughout all stages of implementation. We'll provide exceptional customer service to both you and your employees—making sure the process is as seamless as possible.

HERE'S HOW IT WORKS

- ✔ **Step 1:** you enter basic employee enrolment details.
- ✔ **Step 2:** your employees receive an email with instructions on how to complete their enrolment.
- ✔ **Step 3:** your employees enter their personal information in the application to complete their enrolment.

Let our Member Self Enrolment tool do the heavy lifting for you. To learn more, contact us at 1-866-498-5925.